



APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For:	Date of Application:
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How Did You Learn About Us?

Advertisement Friend Walk-in
 Employment Agency Relative Other

Last Name	First Name	Middle Name
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Address	Number	Street	City	State	Zip Code
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Telephone Number (s) _____ (Home) _____ (Work)

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No
If Yes, give date _____

Have you ever been employed with us before? Yes No
If Yes, give date _____

Are you currently employed? Yes No

May we contact your present employer Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work?

Are you seeking to work: Full Time Part Time Any

Can you work (check all that apply): Weekends Days Evenings

Can you travel if a job requires it? Yes No

Have you been convicted of a felony within the last 7 years? Yes No
Conviction will not necessarily disqualify an applicant from employment.

If Yes, please explain _____

2. Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

3. Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

4. Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
	Starting	Final	
Job Title	Supervisor		
Reason for Leaving			

If you need more space, please continue on a separate sheet of paper. If you have a resume, you may attach it to this application, however, submission of a resume is not in lieu of a completed application.

Special Skills and Qualifications: Summarize special job-related skills and qualifications acquired from employment or other experience:

I understand the information contained in the position description regarding the following:

1. Position Purpose
2. Essential Functions
3. Supportive Functions
4. Specific Job Knowledge, Skill and Ability
5. Qualification Standards

I hereby state that I am able to perform the essential functions of the position with or without reasonable accommodations.

Signature of Applicant

Date

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days.

I hereby acknowledge that any employment relationship with this Organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge employee at any time with or without cause. It is further understood this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Organization.

I understand that false or misleading information given in my application or interview(s) may result in denial of employment or discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date